

MFA H BUS SCHOLARSHIP PROGRAM 2019-20

The Museum of Fine Arts, Houston, offers a wide range of interdisciplinary, curriculum-based tour experiences for pre-K–high school students. Exploring the Museum’s collections and special exhibitions, students are encouraged to think broadly about and make personal connections with works of art. Through engagement with works of art, students strengthen important skills that are necessary for success in all subject areas and in their lives.

The Museum will provide a Bus Scholarship Program during the 2019–20 academic year. The fund sponsors bus transportation for pre-K–12 school groups coming for a guided or self-guided visit to the Museum. Scholarships are awarded on a first-come, first-served basis for schools demonstrating need. Approved applicants will be provided with a bus scholarship up to \$250. The scholarship will be paid after the Museum visit. Scholarships are subject to availability.

Self-guided visits must be requested by emailing tours@mfa.org at least 4 weeks in advance of your desired tour date and may be requested up to 12 weeks in advance. Applications for bus scholarships must be submitted within 3 business days following online submission of a tour request. Only schools with previously confirmed tour dates are eligible to apply. Confirmation of approved bus funding will be received 5 business days after the application has been received.

Please refer to our FAQ sheet for more specific information about eligibility, application processes, acceptance criteria, and more.

To apply, please fill out the form included.

MFAH BUS SCHOLARSHIP PROGRAM FAQs

Q: Who is eligible for the MFAH Bus Scholarship Program?

A: The MFAH Bus Scholarship is available to all Houston area schools (public or private) demonstrating need, with Title 1 schools given priority.

Q: How do I apply?

A: Schools must submit a completed application form (available at mfah.org/busscholarship) within 3 days of submitting an online request form for a guided or self-guided visit to the Museum (available at mfah.org/schooltours) to tours@mfah.org. Scholarships are subject to availability. Educators are encouraged to complete application materials in advance and submit them immediately after submitting an online tour request. Only schools with previously confirmed tour dates are eligible to apply.

Q: When will I find out the final status of my application for the bus scholarship?

A: Notification will be given via email or phone within 5 business days of the submission date of your application.

Q: If awarded the bus scholarship, how do I receive payment for the bus?

A: After your visit, you have 60 days to submit your bus invoice and a W9. Once the invoice and W9 are received, the Museum will pay for one round trip from your school to the Museum by bus, or up to \$250. If costs exceed \$250, the school/individual(s) are responsible for the remaining costs. If you do not submit an invoice and W9 within 60 days, your scholarship will no longer be valid and all expenses will be the sole responsibility of the school/individual(s).

Q: Can I change my requested date?

A: If absolutely necessary, you may request to change the date of your guided tour or self-guided visit if the request is made at least 4 weeks in advance and your previous request and bus scholarship application have not been processed. Please contact tours@mfah.org or 713-800-5363.

Q: How do I cancel my requested date and bus scholarship application?

A: We ask that you give as much notice as possible when canceling a guided tour or self-guided visit. Any costs incurred by the school prior to the scheduled date are the sole responsibility of the school/individual(s). Please contact the tours coordinator at tours@mfah.org or 713-800-5363.



BUS SCHOLARSHIP PROGRAM APPLICATION

Name of school

Street address

School phone number

School fax number

Teacher name

Email

Principal name

Email

Date/Time of tour requested online

Requested tour type/topic

Grade level

Number of students/chaperones/teachers

Percent of students receiving free or reduced lunch

Designation: *i.e., public, private, magnet, charter, title 1*

Others ways in which your school may demonstrate need:

■ What other Museum resources have you used/programs have you attended?

■ Please include a brief statement explaining why you would like to bring your students to the Museum and how a visit to the Museum will help you achieve your goals for your students.

Have you attended an educator program at the Museum in the past year? Yes No

Teacher/Applicant's signature

Date

Principal's signature

Date

Please submit application by email to tours@mfa.org within 3 days of submitting an online tour request.