

Please read the information below about the preregistration process. If you are unable to comply with any of the policies or if you have questions or special circumstances not addressed by this information, counseling will be available Tuesday, August 10, 2021, from 11 a.m. – 6 p.m. to provide assistance. Please email glassell@mfah.org or call 713-639-7500 between the hours of 10 a.m. and 1 p.m. Monday-Thursday to set up an appointment.

This packet includes:

- Preregistration Policies and Procedures
- Covid-19 Safety Protocols
- Studio School Tuition, Fees, and Discounts
- Calendar of Important Dates
- FALL 2021 Class Schedule
- Enrollment Form

PRIORITY REGISTRATION ELIGIBILITY

- Priority Registration is open to students enrolled in the 2021 school year and new students enrolling in foundation level courses.
- New students wishing to enroll in a higher level course will need to set up a meeting with the dean for a counseling session for the official registration day, Tuesday, August 10, 2021. Please email glassell@mfah.org or call 713-639-7500 between the hours of 10 a.m. and 1 p.m. Monday-Thursday to set up an appointment or answer any questions.

PRIORITY REGISTRATION & ENROLLMENT FORMS

- Priority Registration is open Monday, April 12 through Friday, May 7. Forms will be accepted via email, mail, or in-person through the drop box in the Student Information Corner (3rd floor).
- Registration for the fall semester will reopen Tuesday, July 13.
- Enrollment forms can be found at the Glassell Studio School website or in the Student Information Corner.
- The Glassell School of Art is not responsible for forms lost in the mail, incorrectly addressed, or misdirected.

ENROLLMENT FORM DELIVERY

EMAIL: registration@mfah.org

IN-PERSON: Dropbox in the Student Information Corner on the 3rd floor

MAILING ADDRESS:

Glassell School of Art Attn: Registrar
P. O. Box 6826
Houston, Texas 7265-6826

COVID-19 SAFETY PROTOCOLS

In response to safety concerns regarding COVID-19, the Glassell School of Art has instituted safety and cleaning protocols to help ensure the safety of our students, faculty and staff. All students must comply with our COVID-19 safety policies as listed below. The School reserves the right to amend or update these policies and procedures as necessary throughout the semester.

- The number of visitors, staff, and students in the Glassell School has been limited, and students may not be given access to the studios if social distancing cannot be maintained. Students are asked to monitor themselves in regard to social distancing and health, and are expected to consider the health of themselves and others before entering the building. The building will be cleaned and sanitized more frequently to ensure the safety of our students and instructors.
- Face masks are mandatory and must be worn at all times in the building. Students are required to have their temperature scanned when entering the building. By registering for a class, students are committing to follow all current and future safety measures. Students who fail to follow safety instructions may be dismissed from the school, as outlined in the discipline policy.

PAYMENT

- The Glassell School of Art does not offer payment plans. All tuition must be PAID IN FULL at the time of registration.
- Forms must be submitted complete with payment, including credit card info.

ADDING, DROPPING, WITHDRAWING & REFUNDS

- Students can add a course at any time during the preregistration and registration periods. All courses are considered closed after the first class meeting. Students wishing to add into a course after the first class meeting will need written permission from the instructor, either via email or in-person.
- Students can enroll in workshops up until their start date.
- Students wishing to drop a course or workshop are required to fill out a Drop form which can be found in the Student Information Corner or on our website mfah.org/glassell under *Registration & Forms*.
 - Students dropping a course must submit a Drop form by August 9 to receive a full refund.
 - Students dropping a course between August 9 and August 16 will receive a refund minus a \$100 processing fee.
 - Students dropping a course after August 16 will not receive a refund.
 - Students dropping a course after the first class meeting will receive a W (Withdrawn) grade and no refund.
 - Students dropping a workshop must submit a Drop form one (1) week prior to the start of the workshop to receive a refund.
- Refunds are processed through the MFAH accounting department and, in most cases, are processed through the original method of payment. In cases where the student's credit card was swiped in the original transaction, the school does not maintain swiped credit card information on file. Refunds in these situations will be processed by check. Refunds by check are sent via U.S. mail and may take up to three (3) weeks to process.
- The school does not offer prorated refunds or credits for individual sessions of courses or workshops that are canceled for reasons beyond the school's control, such as weather or unexpected absence of the instructor. For students seeking additional information, please refer to the course catalog

STUDIO SCHOOL TUITION, FEES & DISCOUNTS**\$725 In-Person Studio Courses**

Tuition & Parking: \$700
Class Fee: \$25

2D Design
 3D Design
 Collage & Assemblage
 Color
 Critique
 Drawing
 Drawing Fundamentals
 Painting
 Seminar
 Watercolor

\$800 In-Person Studio Courses

Tuition & Parking: \$700
Class Fee: \$100

Ceramics
 Digital Photography
 Enameling
 Foundry
 Jewelry
 Life Drawing
 Photography
 Printmaking/Monoprint
 Sculpture

Art History Courses:

Online: \$380
 In-Person: \$500

All Online Studio Courses are \$600
 Tuition: \$600

Students enrolled in online classes please note that tuition for online classes and workshops does not include a student parking pass. If students choose to come to the campus to work outside of class they are required to pay for their own parking, wear a mask, and maintain social distancing protocols.

Full-time student discount: Full-time students will receive a 20% discount off their total cost. (Full-time: students enrolled in 4 studio courses or 3 studio courses and 1 art history course)

MFAH Patron level members (or higher) receive a 5% discount off all course & workshop tuition (fees not included)

MFAH docents receive a 20% discount off all course and workshop tuition per semester (fees not included)

MFAH staff members receive a 30% discount off all course and workshop tuition per semester (fees not included)

CALENDAR OF IMPORTANT DATES: FALL 2021

Monday, April 12	Priority Registration for fall 2021 opens to continuing students.
Friday, May 7	Priority Registration period closes.
Tuesday, July 13	Fall registration period open to new and continuing students.
Monday August 9	Last day students can drop studio courses and receive a full refund
Tuesday, August 10	Official registration & counseling for new and continuing students 11:00 a.m.-6:00 p.m. <i>Counseling by appointment only. Call 713-639-7500 or email glassell@mfa.org to schedule</i>
Monday, August 16	Last day students can drop studio courses and receive a refund <i>minus a \$100 processing fee</i> . Last day students can enroll in studio courses.
Monday, August 23	Fall semester begins
Monday, September 6	Labor Day holiday, <i>no classes held. Glassell offices closed.</i>
Monday - Tuesday October 11 - 12	Fall semester break <i>no classes held</i>
Monday, October 18	Spring 2022 scholarship portfolios due
Monday, November 15	Preregistration for spring 2022 opens to continuing students
Wednesday - Sunday November 24 - 28	Thanksgiving holiday, <i>no classes held. Glassell offices closed</i>
Monday, December 6	Fall semester ends

2-D STUDIO COURSES

2-D Design**2DD 1303**

A	Monday	9:30 a.m. – 12:30 p.m.	Bise
NA	Monday	6:30 – 9:30 p.m.	Ponder
ONLINE	<i>Instruction posted weekly on Mondays</i>		Johnson

Drawing Fundamentals I**DRF 1301**

A	Monday	1:00 – 4:00 p.m.	Bise
NA	Monday	6:30 – 9:30 p.m.	Johnson
B	Tuesday	9:30 a.m. – 12:30 p.m.	Kerl
C	Wednesday	9:30 a.m. – 12:30 p.m.	Cosgrove
F	Thursday	1:00 – 4:00 p.m.	Masson
ONLINE	<i>Instruction posted weekly on Mondays</i>		Johnson

Drawing Fundamentals II**DRF 1302**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Bise
D	Wednesday	9:30 a.m. – 12:30 p.m.	Masson

Int/Adv Drawing Monumental Drawing I & II**DRA 3301, DRA 3302, DRA 4301, DRA 4302**

A	Thursday	9:30 a.m. – 12:30 p.m.	Portman
---	----------	------------------------	---------

Int/Adv Drawing: Ideas and Images I & II**DRA 3318, DRA 3319, DRA 4318, DRA 4319**

A	Friday	9:30 a.m. – 12:30 p.m.	Cosgrove
---	--------	------------------------	----------

Int/Adv Figurative Mixed Media I & II**DRA 3320, DRA 3321, DRA 4320, DRA 4321**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Palmer
ONLINE	<i>Instruction posted weekly on Tuesdays</i>		Palmer

Beginning Life Drawing I & II**DRL 2310, DRL 2311**

C	Monday	9:30 a.m. – 12:30 p.m.	Kerl
B	Wednesday	9:30 a.m. – 12:30 p.m.	Vance
NA	Thursday	6:30 – 9:30 p.m.	Greenwalt

Int/Adv Life Drawing and Painting I & II**DRL 3310, DRL 3311, DRL 4310, DRL 4311**

NA	Thursday	6:30 – 9:30 p.m.	Greenwalt
----	----------	------------------	-----------

Color**CLR 2306**

B	Thursday	9:30 a.m. – 12:30 p.m.	Ruello
ONLINE	Thursday	1:00 – 4:00 p.m.	Ruello

Beg/Int/Adv Collage and Assemblage I & II**COL 2350, COL 2351, COL 3350, COL 3351, COL 4350, COL 4351**

A	Monday	9:30 a.m. – 12:30 p.m.	Cosgrove
---	--------	------------------------	----------

Beginning Painting I & II**PAI 2320, PAI 2321**

C	Monday	9:30 a.m. – 12:30 p.m.	Ruello
D	Tuesday	1:00 – 4:00 p.m.	Ruello
N	Tuesday	6:30 – 9:30 p.m.	Bise
A	Thursday	9:30 a.m. – 12:30 p.m.	Masson
ONLINE	Monday	1:00 – 4:00 p.m.	Ruello

Intermediate Painting I & II**PAI 3320, PAI 3321**

B	Monday	9:30 a.m. – 12:30 p.m.	Portman
C	Tuesday	9:30 a.m. – 12:30 p.m.	Fuchs
A	Tuesday	1:00 – 4:00 p.m.	Masson

Int/Adv Painting I & II**PAI 3320, PAI 3321, PAI 4320, PAI 4321**

ONLINE	Wednesday	1:00 – 4:00 p.m.	Portman
--------	-----------	------------------	---------

Int/Adv Abstract Painting I & II**PAI 3322, PAI 3323, PAI 4322, PAI 4323**

A	Wednesday	1:00 – 4:00 p.m.	Masson
---	-----------	------------------	--------

Advanced Painting I & II *****PAI 4320, PAI 4321**

N	Tuesday	6:30 – 9:30 p.m.	Portman
B	Wednesday	9:30 a.m. – 12:30 p.m.	Fuchs
A	Thursday	9:30 a.m. – 12:30 p.m.	Bise
C	Thursday	1:00 – 4:00 p.m.	Portman

Beg/Int Watercolor I & II**WAT 2380, WAT 2381, WAT 3380, WAT 3381**

A	Wednesday	9:30 a.m. – 12:30 p.m.	Kerl
---	-----------	------------------------	------

Int/Adv Watercolor I & II**WAT 3380, WAT 3381, WAT 4380, WAT 4381**

B	Wednesday	1:00 – 4:00 p.m.	Kerl
---	-----------	------------------	------

Beg/Int/Adv Printmaking: Open Studio**PRI 2303, PRI 2304, PRI 3303, PRI 3304, PRI 4303, PRI 4304**

A	Wednesday	9:30 a.m. – 12:30 p.m.	Johnson
C	Thursday	1:00 – 4:00 p.m.	Johnson

Beginning Digital Photography I & II**COM 2316, COM 2317**

A	Monday	9:30 a.m. – 12:30 p.m.	Ponder
N	Tuesday	6:30 – 9:30 p.m.	Ponder
ONLINE	Monday	9:30 a.m. – 12:30 p.m.	Ponder
ONLINE	Tuesday	6:30 – 9:30 p.m.	Ponder

Int/Adv Digital Photography I & II**COM 3316, COM 3317, COM 4316, COM 4317**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Ponder
ONLINE	Tuesday	9:30 a.m. – 12:30 p.m.	Ponder

Photography: Basic Camera/Darkroom Tech**PHO 1305**

N	Tuesday	6:30 – 9:30 p.m.	Blakemore
---	---------	------------------	-----------

Beg Photography I & II**PHO 2305, PHO 2308**

C	Tuesday	1:00 – 4:00 p.m.	Blakemore
---	---------	------------------	-----------

Beg/Int Photography I & II**PHO 2305, PHO 2308, PHO 3305, PHO 3308**

N	Wednesday	6:30 – 9:30 p.m.	Blakemore
---	-----------	------------------	-----------

Intermediate Photography: Non-silver Processes**PHO 3302**

A	Thursday	1:00 – 4:00 p.m.	Michels
---	----------	------------------	---------

Intermediate Photography I & II**PHO 3305, PHO 3308**

B	Wednesday	1:00 – 4:00 p.m.	Blakemore
---	-----------	------------------	-----------

Advanced Photography I & II *****PHO 4305, PHO 4306**

A	Thursday	9:30 a.m. – 12:30 p.m.	Blakemore
N	Thursday	6:30 – 9:30 p.m.	Blakemore

3-D STUDIO COURSES**3-D Design****3DD 1304**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Dennard
---	---------	------------------------	---------

Beginning Sculpture I & II**SCU 2330, SCU 2331**

N	Monday	6:30 – 9:30 p.m.	Hill
B	Wednesday	9:30 a.m. – 12:30 p.m.	Hill

Int/Adv Sculpture: Mixed Media I & II**SCU 3333, SCU 3334, SCU 4333, SCU 4334**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Hill
N	Tuesday	6:30 – 9:30 p.m.	Hill
ONLINE	Tuesday	9:30 a.m. – 12:30 p.m.	Hill
ONLINE	Tuesday	6:30 – 9:30 p.m.	Hill

Intermediate Sculpture: Metalworking for Sculptors**SCU 3350**

A	Thursday	9:30 a.m. – 12:30 p.m.	Garcia
---	----------	------------------------	--------

Beg/Int/Adv Foundry I & II**FOU 2335, FOU 2336, FOU 3335, FOU 3336, FOU 4335, FOU 4336**

N	Thursday	6:30 – 9:30 p.m.	Garcia
A	Friday	9:30 a.m. – 12:30 p.m.	Garcia

Beginning Ceramics I & II**CER 2340, CER 2341**

A	Thursday	9:30 a.m. – 12:30 p.m.	Forster
N	Thursday	6:30 – 9:30 p.m.	Dennard

Beg/Int Ceramics: Hand-Building I & II**CER 2346, CER 2347, CER 3346, CER 3347**

N	Monday	6:30 – 9:30 p.m.	Dennard
---	--------	------------------	---------

Int/Adv Ceramics I & II**CER 3340, CER 3341, CER 4340, CER 4341**

A	Monday	9:30 a.m. – 12:30 p.m.	Dennard
---	--------	------------------------	---------

Intermediate Ceramics: Hand-Building I & II**CER 3346, CER 3347**

A	Wednesday	9:30 a.m. – 12:30 p.m.	Forster
---	-----------	------------------------	---------

Int/Adv Ceramics: Alchemy to Art I & II**CER 3356, CER 3357, CER 4356, CER 4357**

A	Wednesday	1:00 – 4:00 p.m.	Forster
---	-----------	------------------	---------

Intermediate Ceramics: Wheel-Throwing I & II**CER 3348, CER 3349**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Forster
---	---------	------------------------	---------

Intermediate Ceramics: Narrative Sculpture I & II**CER 3350, CER 3351**

A	Friday	9:30 a.m. – 12:30 p.m.	Dennard
---	--------	------------------------	---------

Advanced Ceramics I & II *****CER 4340, CER 4341**

N	Tuesday	6:30 – 9:30 p.m.	Forster
---	---------	------------------	---------

Beg/Int Jewelry I & II**JWL 2360, JWL 2361, JWL 3360, JWL 3361**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Zilker
N	Wednesday	6:30 – 9:30 p.m.	Zilker

Advanced Jewelry I & II**JWL 4360, JWL 4361**

A	Thursday	9:30 a.m. – 12:30 p.m.	Falkenhagen
---	----------	------------------------	-------------

Beg/Int/Adv Jewelry: Enameling I & II**ENM 2362, ENM 2363, ENM 3362, ENM 3363, ENM 4362, ENM 4363**

A	Monday	9:30 a.m. – 12:30 p.m.	Harrell
N	Monday	6:30 – 9:30 p.m.	Harrell

Advanced Jewelry: Enameling I & II *****ENM 4362, ENM 4363**

B	Monday	1:00 – 4:00 p.m.	Harrell
---	--------	------------------	---------

CRITIQUE & SEMINAR COURSES**Advanced Works on Paper Critique I & II *******CRT 4396, CRT 4397**

A	Tuesday	9:30 a.m. – 12:30 p.m.	Ruello
ONLINE	Tuesday	9:30 a.m. – 12:30 p.m.	Ruello

Advanced Studio Critique I & II *****CRT 4394, CRT 4395**

ONLINE	Tuesday	1:00 – 4:00 p.m.	Fuchs
--------	---------	------------------	-------

Advanced Studio Block *****CRT 4400 Block Seminar**

A	Friday	9:30 a.m. – 12:30 p.m.	August
---	--------	------------------------	--------

CRT 4401 Block Critique

B	Friday	1:00 – 5:00 p.m.	Fuchs
---	--------	------------------	-------

Please note: This focused year-long program including seminar and critique is for the advanced student with their own studio and practice. Applications will be available spring 2022.

ART HISTORY COURSES

Art History: Learning from the Masters II

ARH 333

ONLINE	Wednesday	10:00 a.m. – 12:00 p.m.	Tahinci
--------	-----------	-------------------------	---------

Art History: Modern & Contemporary Art at the MFAH

ARH 310

ONLINE	Wednesday	2:00 – 4:00 p.m.	Tahinci
--------	-----------	------------------	---------

Art History Survey I: Caveman to Medieval

ARH 307

A	Thursday	10:00 a.m. – 12:00 p.m.	Tahinci
---	----------	-------------------------	---------

Art History: Women in Art

ARH 312

N	Thursday	2:00 – 4:00 p.m.	Tahinci
---	----------	------------------	---------

Art History: Art from Latin America: 1821 - 2021

ARH 335

ONLINE	Tuesday	2:00 – 4:00 p.m.	August
--------	---------	------------------	--------

Art History: The Role of Contemporary Artists

AW 414

Thursday	7:00 – 9:00 p.m.	Guess
----------	------------------	-------

5 sessions:	October 21 – November 18
-------------	--------------------------

Tuition: \$200

The Role of Contemporary Artists workshop's five sessions will focus on the prospective role of African American artists during this time of racial reckoning, using such consideration as an examination of the role of artists in general. The workshop will look at influential local periods and artists, including John Biggers and the TSU School, Joseph Bueys, Social Practice and Project Row House, David McGee and Michael Ray Charles and Artists, and Black Assets and Protest.

WORKSHOPS

Figure Drawing & Painting: Basic Fundamentals for Drawing and Painting the Head

AW 397

Saturday	9:30 a.m. – 12:30 p.m.	Filer
----------	------------------------	-------

5 sessions:	September 4 – October 2
-------------	-------------------------

Tuition: \$320

This workshop is a basic fundamental class that will teach modeling of the human head from live models, as well as from photo references. This will be achieved through demonstrations by the instructor with a focus on observation, learning to see big and small shapes, and comparison of spaces using mapping lines and other tools. Students will work from the general to the particular, using a blocking technique and working the whole head to achieve solidity and a good likeness of the model. This is not an alla prima class. It's a slower approach to painting, but is effective nonetheless.

Contemporary Drawing: Drawing Maps, Bayous, Oceans and Textures in Nature

AW 398

Saturday	9:30 a.m. – 12:30 p.m.	Jolivet-McCloud
----------	------------------------	-----------------

5 sessions:	September 25 – October 23
-------------	---------------------------

Tuition: \$350

This five session workshop explores new ways of drawing nature through abstraction. Students will be asked to reacquaint themselves in the way in which they interact with and view the Texas landscape. Drawing nature through the process of abstraction and minimalism will help guide students in new approaches to drawing, including drawing as meditation.

Name _____ Date of Birth (Month / Day / Year) _____

Email* _____ Today's Date (Month / Day / Year) _____

Street Address / Apt. # / City / State / Zip _____

Phone (Area Code and Number) _____ Alternate Phone (Area Code and Number) _____

Emergency Contact (First and Last Name) _____ Phone (Area Code and Number) _____ Relationship _____

**PLEASE NOTE: Email is used primarily by instructors for contacting students for course-related information. Email is also used by the school for official Glassell communications with students, such as e-newsletters, and communications from the School staff, including the faculty chair/dean, registrar, or other office personnel.*

Have you attended the Glassell Studio School at any time in the past? ☐ No ☐ Yes, last enrolled: _____ (Year)

LETTER	COURSE I.D.	DAY	TIME	INSTRUCTOR	NOTES	TUITION	FEES (\$)
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

5% DISCOUNT! An MFAH membership at the Patron level or higher qualifies you for a 5% discount on all Studio School tuition (class fees not included).

- ☐ I am a Patron+ MFAH member. My member name / ID # is _____
- ☐ I would like to join the MFAH at the following level and have included membership dues below:
- ☐ Patron \$200 ☐ Supporting \$350 ☐ Sponsor \$800 ☐ Benefactor \$1,500
- ☐ I am a docent of the MFAH (Please attach copy of Docent I.D. with enrollment form)

SUPPORT GLASSELL! Please consider an additional donation to the Glassell School of Art.

- ☐ \$1,000 ☐ \$500 ☐ \$10 ☐ Other \$ _____

PAYMENT INFORMATION

TOTAL DUE \$ _____

☐ CASH ☐ CHECK (payable to MFAH) ☐ CREDIT

Card Number _____ CVC _____ Expiration Date (Month / Year) _____

I have read and understand all Studio School registration and enrollment policies and guidelines, as listed in the course catalog and available at the school website. I agree that I am being charged for the amount indicated on this form, and will pay that amount in the payment method indicated above.

Student Signature (REQUIRED. Registration will not be processed without signature.) _____ Date (Month / Day / Year) _____

SUBMIT COMPLETED FORM AND PAYMENT TO:**Email:** registration@mfa.org

Mailing: Glassell School of Art
Attn: Registrar
The Museum of Fine Arts, Houston
P. O. Box 6826
Houston, TX 77265

Hand-Delivery: Glassell School of Art
5101 Montrose Blvd.
Houston, TX 77006
Drop Box on 3rd Floor