

MFAH Internship/Fellowship Description

Intern/Fellow Title: Film Intern

Academic Level: Undergraduate

Supervisor: Marian Luntz

Department: Film/Curatorial

Dates of Internship: June 6–August 12, 2022

Project Overview

The summer 2022 Film Intern will participate in research to reassess the Museum's film department as the one-year point approaches of reopening after the pandemic. This includes reviewing attendance patterns; interviewing staff, community partners, and members of the Film Buffs loyalty group; and documenting the attendance history of annual film festivals. Additionally, the student will assist in previewing films for 2022–2023 programming and joining the team in house-management duties at the screenings.

Learning Goals and Objectives

The project will create an overview of the role of the curatorial film department within the MFAH and the art-house community. This information will be valuable to future planning.

Skills, Knowledge, and Abilities

An interest in film studies and museums; the ability to work independently; research skills and comfort in creating databases and spreadsheets; availability on selected weekend evenings to work at the films.

Education and Eligibility

Undergraduate level: Students currently enrolled in an undergraduate program or who recently completed (within one year) a bachelor's degree are eligible for this opportunity.

Anticipated Schedule

- The internship will comprise 350 hours (35 hours per week for 10 weeks), from **June 6 to August 12, 2022**. *If necessary, hours/days missed can be made up by Friday, August 26.*
- Monday through Friday, 9 a.m. to 5 p.m. (with hour-long lunch). *This schedule will be adjusted to accommodate the student working at selected weekend evening films throughout the internship.*

Undergraduate Internship Stipend

- Summer undergraduate interns receive a \$3,500 stipend (\$10/hour) for the 10-week internship.

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Application Instructions and Deadline

Submit the following materials to interns@mfeh.org* by **Friday, May 13, 2022**.

All materials should be submitted as one complete file.

Please title the file: "Department of Internship. Last Name" (Example: "Learning and Interpretation. Hillis")

- Letter of interest describing your experience and professional goals as relevant to this opportunity (maximum 1,000 words)
- Résumé/CV
- Additional materials requested:
 - 2 samples of recent research papers, ideally for film courses

**When submitting application materials, please include your last name, and the name of the internship or fellowship, in the subject line of your email.*

Notification

Notifications will be sent out on **Friday, May 27, 2022**. *Only applicants who are selected for an interview will be contacted.*